

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 7TH JULY 2010
AT THE WELCOME HALL**

Public Open Forum:

1. Verbal report given by County Councillor John Goodwin.
2. Verbal report given by Safer Neighbourhood Team.
3. Verbal report given by District Councillor Sherrie Green.
4. Questions from member of the public concerning allotments to be discussed at next trustees meeting.

Meeting commenced at 1935

PRESENT:

Mrs M Dixon (Chairman), G Harding, Mrs C Jacobs, C Jacobs, N Mayes, D Slater, D Southgate.

APOLOGIES:

B Frost, R Kerry.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.
CAB – Mrs M Dixon.

2. MINUTES:

The Minutes of the meeting held on Wednesday 5th May 2010 were approved as a correct record.

The Minutes of the meeting held on Wednesday 2nd June 2010 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

None.

3.2 Councillors Reports:

3.2.1 Mrs M Dixon gave a report on the recent Stour & Orwell Estuaries Forum.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

None.

4.2 Members Agenda Items:

4.2.1 Councillors willing to put posters/notices in their windows to inform clerk who will forward copies as necessary.

Small list of councillors contact details to be placed in noticeboard at Faulkeners Way shops. Contact details to remain on website, webmaster to update.

4.2.2 It was agreed that the parish council would make a contribution of £100 for a new dual litter bin at Faulkeners Way shops. SCDC to meet remainder of cost. Mrs Jacobs to arrange.

4.2.3 Date for annual footpath walks agreed as 12th, 19th and 26th of July. Clerk to advertise as soon as possible. Mrs Jacobs, Mrs Dixon and Mr Jacobs to lead walks.

4.2.4 Mrs Dixon and Mrs Jacobs to look at possible site for new bench on Faulkeners Way green.

4.2.5 Due to the summer break it was agreed that the formal co-option of the new parish councillor would take place at the September meeting.

4.2.6 Mrs Dixon had received the formal resignation of Mrs Janet Wright. Clerk to commence advertising the resulting vacancy.

4.2.7 It was agreed that Mrs Jacobs should enquire about the cost of the Boost Bus and seek possible funding. Councillors were agreed that this was a good idea and were in favour of the bus being available on Tuesday evenings at the school.

4.2.8 The item discussed under item 5.4.

4.2.9 It was agreed that the lighting at Thomas Ave was sufficient at the present time.

4.2.10 It was reported that H Mayes would be resigning as our litter picker from August 2010.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.6.10.

Balance of £27,229.55

5.2 Paid since last meeting:

| | | |
|------------------|-----------------------------------|---------|
| P C King | Bus shelters to 29.5.10 (5 weeks) | 37.50 |
| A Barton | Bus shelters to 29.5.10 (5 weeks) | 75.00 |
| H Mayes | Litter picking – May 10 | 80.00 |
| Clerk | Salary to 7.6.10 | 829.02 |
| HMRC | PAYE & NI to 5.6.10 | 203.40 |
| Norse Commercial | Turf care – Apr 10 | 384.43 |
| Norse Commercial | Turf care – May 10 | 384.43 |
| SCC | Tree planting – Faulkeners Way | 1000.00 |
| D Barton | Grass cutting | 50.00 |
| D Barton | Repairs to play equip. | 50.00 |
| Norse Commercial | Litter bins X 2 | 440.63 |
| C Monk | Internal audit fee | 30.00 |
| BT | Calls & charges | 113.17 |
| Aon | Insurance renewal | 1431.46 |

5.2 For Approval:

| | | |
|------------------|-----------------------------------|---------|
| P C King | Bus shelters to 26.6.10 (4 weeks) | 30.00 |
| A Barton | Bus shelters to 26.6.10 (4 weeks) | 60.00 |
| H Mayes | Litter picking – June 10 | 80.00 |
| Clerk | Salary to 5.7.10 | 1222.76 |
| | Plus enhancement | |
| HMRC | PAYE & NI to 5.7.10 | 452.92 |
| Norse Commercial | Turf care – June 10 | 384.43 |

| | | |
|------------------|------------------------|--------|
| Norse Commercial | Repairs to bus shelter | 182.13 |
| Labelcraft signs | No doggie signs X 3 | 98.97 |
| D Barton | Grass cutting | 62.50 |

5.3 Clerk gave a verbal report on the outcome of the recent internal audit.

5.4 It was agreed that the clerk would present donation requests at parish council meetings and that each request would be considered.

6. PLANNING:

6.1 Applications received:

C/10/1223 – Chatsworth Crescent, 4 – Erection of extension – Support.

C/10/1580 – Spriteshall Lane, 27 – Erection of extension – Support.

C/10/1616 – Heathgate Piece, 21 – Erection of conservatory – Support.

Consultation on pre-application for new canopy at pre-school – Passed to PC planning committee.

6.2 Decisions:

C/10/0782 – Cordys Lane, 32 – Erection of extension – Application withdrawn.

C/10/1080 – Park View, 2 – Erection of extension & garage – Granted.

C/10/1223 – Chatsworth Crescent, 4 – Erection of extension – Granted.

7. HIGHWAYS & FOOTPATHS:

7.1 Mrs Jacobs to pursue the cutting of overhanging foliage along the footpaths.

8. EMERGENCY ISSUES:

8.1 Clerk had received an e-mail from a resident addressing various concerns. Issues raised were discussed and the clerk is to reply to resident asap.

Councillors agreed to amend the policy concerning the proliferation of street signs and adverts to read ‘permanent’ street signs and adverts.

Clerk to contact D Ellis concerning updating of website.

Councillors were advised by SNT to contact 01473 613500 in the event of any anti-social behaviour.

Meeting closed at 2105 hrs

_____ **Chairman** _____ **Date**