

TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 6TH MAY 2009
AT THE WELCOME HALL

Public Open Forum:

1. Verbal report given by the SNT.
2. Verbal report given by County Councillor John Goodwin.
3. Verbal report given by District Councillor Mrs Sherrie Green.

Meeting commenced at 1926 hrs.

PRESENT:

Mrs M Dixon, B Frost (Chairman), G Harding, Mrs C Jacobs, D Southgate, C Storer, Mrs J Wright.

APOLOGIES:

C Jacobs, R Kerry, N Mayes.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All.
CAB – Mrs M Dixon.

2. MINUTES:

The Minutes of the meeting held on Wednesday 4th March 2009 were approved as a correct record.
The Minutes of the ‘in camera’ meeting held on Wednesday 4th March 2009 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 It was brought to the attention of the council by C Storer that under the Guide to Governance and Accountability for Local Councils it was advised that it was good practice to nominate a councillor to act as internal controller of finances. B Frost was carrying out this role despite no formal nomination process taking place.

3.2 Councillors Reports:

3.2.1 B Frost reported on recent meeting with Network Rail concerning station building. Avenues of funding are being explored and outcome of application to have the building listed is awaited.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

None

4.2 Members Agenda Items:

4.2.1 The response to the further consultation by the Boundary Committee was discussed and agreed. Clerk to submit response on behalf of Council.

- 4.2.2** Clerk to enquire whether Mr D Barton would take over the cleaning of the 'Peace' sign following the retirement of existing cleaner.
- 4.2.3** B Frost reported on current situation regarding the play area at Faulkeners Way. Mrs S Green to contact J Schofield and S Baker at SCDC. It was agreed that a complaint should be submitted, as work has still not commenced. B Frost to make the initial contact with SCDC.
- 4.2.4** It was agreed that the clerk would complete and submit the Annual Survey of Councils issued by SALC.
- 4.2.5** Councillor Harding expressed a wish to attend the Councillor training course offered by SALC. Clerk to arrange.
- 4.2.6** It was agreed that Mrs C Jacobs would look at Tylers Green play area and report any issues, which needed urgent attention.
- 4.2.7** It was agreed that G Harding would report at the next meeting giving an up-to-date costing from BT regarding the removal of redundant telegraph poles. G Harding to also pursue quotes for gardens along High Rd/Faulkeners Way.
- 4.2.8** Report given by B Frost on recent staff appraisal.
- 4.2.9** B Frost reported on requests relating to bus-stops submitted to SCC.
- 4.2.10** It was agreed that there should be another newsletter in Autumn 2009. This matter is to be discussed at the Sept 09 meeting.
- 4.2.11** B Frost reported that there was currently £750 in ear-marked reserves for play equipment.
- 4.2.12** Co-option of new councillor to be carried forward to next meeting.
- 4.2.13** Clerk reported that there was no longer a need to replace the bins at the bus shelters with ground based bins as the existing bins had been repaired by the bus shelter cleaner.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.04.09

Balance of £24,520.55

5.2 For Approval:

P C King	Bus shelters to 24.4.09 (4 weeks)	30.00
A Barton	Bus shelters to 24.4.09 (4 weeks)	60.00
J Blaza	Litter picking – Apr 09	80.00
Clerk	Salary to 4/5/09	764.68
HMRC	PAYE & NI to 5/5/09	190.50
SALC	Subscription 09/10	746.20
OG Electrics	Welcome Hall inspection	207.00
Allianz	Insurance 09/10	1,341.03
D Barton	Grass cutting & repairs	492.50
Norse Commercial	Turf-care Apr 09	376.25

5.3 Paid since last meeting:

BT	Calls & Charges	114.44
P C King	Bus shelters to 28/3/09 (4 weeks)	30.00

A Barton	Bus shelters to 28/3/09 (4 weeks)	60.00
J Blaza	Litter picking – Mar 09	80.00
Clerk	Salary to 6/4/09	727.11
HMRC	PAYE & NI to 5/4/09	173.93
E-On	Xmas lighting	16.41
Suffolk Acre	Subscription 09/10	25.00
D Barton	Grass cutting & repairs	400.00
Welcome Hall	Overspend on disabled toilet	254.75
	Additional insurance premium	102.91
JEA Home Maintenance	Painting of Welcome Hall	600.00

5.4 It was agreed that donations would be discussed at the next meeting.

5.5 It was agreed that the clerk should purchase the latest copy of ‘Arnold-Baker local council administration.’ Clerk to contact SALC to order a copy, which will be available in June 09.

5.6 It was agreed that, if possible, the accounts would be approved at the next meeting on 3/6/09. This would be a single item agenda and the clerk is to advertise as such. This meeting would be followed by the bi-monthly meeting of the Trustees.

6. PLANNING:

6.1 Applications Received:

C/09/0356 – Burwood Place, 6 – Erection of extension - Conditional support, TPO’s in place.

C/09/0461 – Brierfield Nursing Home, High Rd, 58 (re-submission) – Erection of extension – Still concerns over proximity to boundary of neighbouring property.

C/09/0496 – Land at Searsons Farm – Overhead line modifications – Support.

C/09/0517 – Spriteshall Lane, 43 – Erection of 2 semi-detached dwellings. Concerns over state of unmade, unadopted road and acoustic barrier alongside A14.

C/09/0622 – Second Ave, 12 – Erection of extension – Passed to PC planning committee.

C/09/0646 – Faulkeners Way, 126 – Erection of fence – Passed to PC planning committee.

6.2 Decisions:

7. HIGHWAYS & FOOTPATHS:

7.1 It was reported that some of the cuttings had been removed. Mrs C Jacobs to liase with SCDC to remove remaining cut vegetation.

7.2 It was agreed that the proposed extinguishments and creation of footpath 11 would add to the convenience of the public. Clerk to respond to letter from SCC and advise them that this council agree with the proposals but that there must be no cost to this council.

7.3 Further and better information to be sought on closure of A14 for repair work.

8. EMERGENCY ISSUES:

8.1 Clerk reminded those present that the Annual Parish Meeting and the Annual general Meeting would take place on Monday 18th May 2009 at Trimley St Mary School at 7pm.

Meeting closed at 2125 hrs.

_____ **Chairman** _____ **Date**