

TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH MARCH 2009
AT THE WELCOME HALL

Public Open Forum:

1. E-mailed report from SNT read out by Chairman.
2. Verbal report given by County Councillor John Goodwin.

Meeting commenced at 1917 hrs.

PRESENT:

Mrs M Dixon, B Frost (Chairman), G Harding, Mrs C Jacobs, C Jacobs, N Mayes, D Southgate, C Storer, Mrs J Wright.

APOLOGIES:

R Kerry.

1. DECLARATIONS OF INTEREST:

Trustees issues – All.

Trimley station (ESLCRP) – B Frost

2. MINUTES:

The Minutes of the meeting held on Wednesday 7th January 2009 were approved as a correct record.

The Minutes of the meeting held on Wednesday 4th February 2009 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

Clerk to e-mail contact details for SWT to B Frost to pursue replacement Nature Reserve sign.

3.2 Councillors Reports:

3.2.1 Mrs J Wright had previously e-mailed details of the SNT meeting held on 18/2/09 to councillors and added that the SNT would be monitoring the motorcycles using the track at Blofield/Cordys Lane.

3.2.2 G Harding reported that following the tasking meeting on 26/2/09 the SNT were monitoring the parking outside the school.

3.2.3 B Frost gave a report on the recent 2012 councillor briefing.

4, ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 Councillors were invited to submit any response to the Orwell/Deben Foundation schools consultation to the clerk. Clerk to submit response by 22/3/09.

4.2 Members Agenda Items:

4.2.1 It was agreed that the Entec report should be rejected. Clerk to submit response.

4.2.2 B Frost reported that Trimley station building had a preservation notice at present. SCDC would like to carry out a survey of the building and are prepared to pay 1/3 of costs. It was agreed that the parish council would also pay 1/3, which is estimated at £800. It was also agreed that this amount would be capped to £1000. It is hoped Network Rail will pay the remaining 1/3. B Frost to contact SCDC.

4.2.3 We are currently still awaiting responses from SALC/NALC concerning donations for repairs to the church.

4.2.4 Clerk to contact Network Rail concerning car engines left running at the level crossing to enquire whether a sign can be erected.

4.2.5 Clerk to compile a list of all donation requests received in this financial year to be discussed at next meeting.

4.2.6 Payment of lease fees by TRD to be discussed at next meeting of the Trustees.

4.2.7 The Welcome Hall committee are to explore quotes for new windows.

4.2.8 It was agreed that Mrs M Dixon, D Southgate and Clerk would attend the LALC meeting on 19/3/09.

4.2.9 It was agreed that the Clerk would liase with the school concerning the Spring Clean litter-pick this year. Event to be advertised by the Clerk.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 25.2.09.

Balance of £28,802.31

5.2 For Approval;

P C King	Bus shelters to 28/2/09 (4 weeks)	30.00
A Barton	Bus shelters to 28/2/09 (4 weeks)	60.00
J Blaza	Litter picking – Feb 09	80.00
Clerk	Salary to 2/3/09	727.11
HMRC	PAYE & NI to 5/3/09	173.93
Northcut Locks	Locks & door for Welcome Hall	990.00
G C Gibbs	Cleaning of Peace sign	5.00
Goslings Farms	Xmas tree	99.70
Labelcraft Signs	2 X dog signs	44.37
D Barton	Fixing of sign & hedge trimming	545.00
JAS Landscapes	½ of maintenance costs at Howlett Way	222.50

5.3 Paid since last meeting:

P C King	Bus shelters to 31/1/09 (5 weeks)	37.50
A Barton	Bus shelters to 31/1/09 (5 weeks)	75.00
J Blaza	Litter picking – Jan 09	80.00
Clerk	Salary to 2/2/09	727.11
HMRC	PAYE & NI to 5/2/09	173.93
O G Electrics	Repairs to Xmas tree lights	55.20
Labelcraft Signs	3 X alley signs	137.53
Levington Laboratories	Asbestos survey at Welcome Hall	408.25
Welcome Hall	Hire of hall Jan – Dec 09	165.00

Welcome Hall	Reimbursement of costs for roof & Manhole area.	1522.23
Paul Richardson	New noticeboard at shops	145.00
Norfolk County Svcs	Rospa Inspections	65.00
D Barton	Bus shelter repairs & hedge trimming	387.50
D Barton	Preparation & erection of signs	232.50
Trimley Saints Players	Donation	25.00

5.4

Review of internal audit arrangements was approved.

5.5

The risk assessment carried out by the clerk was approved.

5.6

Review of Clerks salary to be carried out at 'in camera' meeting.

5.7

This matter was discussed under item 4.2.5.

5.8

It was agreed that this council would continue to pay ½ the maintenance costs for Howletts Way in the next financial year. Clerk to advise Trimley St Martin Parish Clerk.

6. PLANNING:

6.1 Applications Received:

No applications received.

6.2 Decisions:

C/08/2029 – Carriage Close, 14 – Replacement windows – Granted.

C/08/2083 – High Rd, 58 – Brierfield Nursing Home – Erection of extension – Refused.

7. HIGHWAYS & FOOTPATHS:

7.1 It was agreed that the fencing alongside the A14 should be repaired if it is parish council owned. Clerk to confirm with Highways Agency.

7.2 It was agreed that areas of long grass should be cut short to prevent dog fouling. Mrs Jacobs to contact SCC.

7.3 It was agreed that a ground based litter bin should be placed at Faulkeners Way shops. Clerk to contact SCDC.

7.4 Both Mrs Jacobs and Clerk reported that existing arrangements of Mrs Jacobs taking on some of the highways & footpaths issues are working well.

8. EMERGENCY ISSUES:

8.1 Mrs Dixon reported that a tree had been felled in Tylers Green. Clerk to contact SCC to enquire about replacement.

8.2 Following report from the bus shelter cleaner concerning state of litter bins at bus shelters it was agreed to install ground based bins at the bus stop at The Drift and Spriteshall Lane.

Meeting closed at 2115 hrs.

The next Parish Council meeting will be held on Wednesday 6th May 2009 at 7pm at The Welcome Hall.

----- **Chairman** ----- **Date**