

**TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
WEDNESDAY 4TH NOVEMBER 2009
AT THE WELCOME HALL**

Public Open Forum:

1. Written report forwarded by the SNT. Read out by the clerk.
2. Verbal report given by County Councillor John Goodwin.
3. Verbal report given by District Councillor Sherrie Green.
4. Verbal report given by District Councillor Richard Kerry.
5. Verbal report given by District Councillor Graham Harding.

Meeting commenced at 1929 hrs.

PRESENT:

Mrs M Dixon (acting Chairman), G Harding, Mrs C Jacobs, C Jacobs, R Kerry, N Mayes, D Southgate, Mrs J Wright.

APOLOGIES:

B Frost, D Slater.

1. DECLARATIONS OF INTEREST:

Trustees Issues – All
LDF task group – R Kerry
Planning – G Harding
CAB – Mrs M Dixon.

2. MINUTES:

The Minutes of the Parish Council meeting held on Wednesday 2nd September 2009 were approved as a correct record.

The Minutes of the Parish Council (planning) held on Wednesday 7th October 2009 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

None.

3.2 Councillors Reports:

Report given by R Kerry and D Southgate on the recent LALC meeting.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 The council's response to the latest LDF consultation was discussed and agreed. Clerk to submit response to SCDC and forward copy to S Green. Comments to be submitted no later than Wednesday 18th November 2009.

4.2 Members Agenda Items:

4.2.1 Mrs C Jacobs reported that the litter bin in the play area at Faulkeners Way had been replaced.

Mrs Jacobs to liaise with PC Gledhill to discuss possible sign limiting times play area can be used.

Mrs Jacobs also reported that we are still waiting for the bench for Tylers Green play area.

4.2.2 It was agreed that a current list of councillors contact details be displayed in the village noticeboard. Clerk to contact councillors not present at the meeting to obtain their permission.

4.2.3 Mrs C Jacobs to contact SCDC to arrange for additional litter bin near the school.

4.2.4 Mrs C Jacobs to contact SCDC to arrange for litter bin at entrance to Stennetts playing field.

4.2.5 Mrs M Dixon and C Jacobs to identify sites in Faulkeners Way where further tree planting could take place.

4.2.6 New litter-picker appointed. Clerk to forward contract to successful candidate for signature. Work will commence 1.12.09.

4.2.7 Clerk reported that the Xmas party at Reeve Lodge would take place on Thursday 17th December. List of suitable food for councillors to donate circulated by clerk. All invited to attend.

4.2.8 The 'light-up' of the Xmas tree is due to take place on Friday 27th November 2009. Clerk to arrange delivery and erection of tree, advertise event and contact electrician.

4.2.9 Mrs C Jacobs to represent councillors at Remembrance service at the church on 8/11/09. G Harding to attend service at Reeve Lodge on 11/11/09.

4.2.10 Clerk read report forwarded by B Frost giving update on Trimley station building.

4.2.11 G Harding reported that there were only two redundant telephone poles left to be removed, both at Faulkeners Way west.

4.2.12 Following resignation of C Storer clerk to commence co-option procedure.

4.2.13 Clerk to contact D Ellis in relation to management of website.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.10.09.

Balance of £36,056.21

5.2 For Approval:

P C King	Bus shelters to 31.10.09 (5weeks)	37.50
A Barton	Bus shelters to 31.10.09 (5 weeks)	75.00
Clerk	Salary to 2.11.09	781.88
HMRC	PAYE & NI to 5.11.09	173.30
Norse Commercial	Replace glass at bus shelter	165.88
D Barton	Grass cutting & repairs	397.50

5.3 Paid since last meeting:

P C King	Bus shelters to 26/9/09 (4 weeks)	30.00
A Barton	Bus shelters to 26/9/09 (4 weeks)	60.00
Clerk	Salary to 5.10.09	781.88
HMRC	PAYE & NI to 5.10.09	173.30

D Barton	Grass cutting	50.00
D Barton	Bus shelter repairs	72.50
BDO Stoy Hayward	Audit fee	327.75
Norse Commercial	Replace glass at bus shelter	90.43
Norse Commercial	Turf-care Oct 09	376.25

5.4 It was agreed that the Parish Council would forward monies requested by the committee for work to the Welcome Hall. Consisting of replacement of windows and further electrical work.

5.5 Clerk reported matters arising from external audit.

6. PLANNING:

6.1 Applications Received:

C/09/1364 – High Rd, service station – Erection of new Co-op store – Support but with conditions/concerns.

C/09/1278 – Carriage Close, 7 – Erection of garage – Concerns over access for neighbouring properties.

C/09/1522 – Chatsworth Crescent, 3 – Erection of extension – Support.

6.2 Decisions:

C/09/1166 – Heathgate Piece, 6 – Erection of conservatory – Granted.

C/09/0834 – Chatsworth Crescent, 9 – Erection of extension – Refused.

7. HIGHWAYS & FOOTPATHS:

7.1 Councillors were reminded to advise clerk of problems with overgrown hedges and letter would be sent to the resident concerned.

8. EMERGENCY ISSUES:

None.

Meeting closed at 2055

_____ **Chairman** _____ **Date**