

TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF THE MEETING
MONDAY 2ND JUNE 2008
AT TRIMLEY ST MARY SCHOOL

Public Open Forum:

1. Verbal report by SNT. It was reported that the damaged payphone had been reported to BT by the SNT.
2. Written report submitted by County Councillor John Goodwin and read out by Clerk.
3. Verbal report given by District Councillor R Kerry.
4. Verbal report given by District Councillor Mrs Sherrie Green.
5. Resident reported that potholes on High Rd have now been filled.

Meeting commenced at 1940 hrs.

PRESENT:

Mrs M Dixon, D Ellis, B Frost (Chairman), G Harding Mrs C Jacobs, C Jacobs, R Kerry, D Southgate, C Storer, Mrs J Wright.

APOLOGIES:

N Mayes

1. DECLARATIONS OF INTEREST:

B Frost – ESTA
C Storer – STAG

2. MINUTES:

The Minutes of the meeting held on Monday 12th May 2008 were approved as a correct record.

3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:

3.1 Councillors Feedback on Clerks Report:

3.1.1 Outstanding issues include bus shelter on High Rd at the Free Church. SCC have informed the Parish Council that they are unable to re-site due to size of canopy of any new stop and width of pavement. Mrs M Dixon to obtain measurements and forward details to Clerk.

3.1.2 Removal of pay-phone – Clerk to establish which phone is likely to be affected.

3.2 Councillors Reports:

3.2.1 Following meeting with Terry Dodman concerning 20's plenty B Frost reported that the order was going to be placed with the contractor to commence work on the scheme.

B Frost also reported that during this meeting it was established that SCDC are, in fact, responsible for the lighting in The Drift. B Frost had contacted Martin Gardiner at SCDC concerning implementing new lighting.

3.2.2 B Frost and Mrs M Dixon gave a report on the recent staff appraisal.

3.2.3 G Harding and Mrs M Dixon gave a report on their recent meeting with Mr Tim Collins from Bidwells regarding land for parking at the Welcome Hall.

4. ITEMS FOR DISCUSSION:

4.1 Correspondence & Circulation Documents Requiring a Reply:

4.1.1 It was agreed not to renew the subscription to Local Councils Update but Clerk is to contact Clerk at Trimley St Martin PC to see if a copy could be shared.

4.1.2 This was discussed under Item 3.1.2.

4.2 Members Agenda Items:

4.2.1 It was agreed that Mrs J Wright would be added as signatory for PC cheques. Mandate given to Mrs Wright for completion.

4.2.2 It was agreed that Mrs J Blazer would be contracted as self-employed litter picker for the village. Clerk to seek advice from SALC regarding self-employment regulations and Clerk to purchase litter-grabber.

4.2.3 Mrs M Dixon gave a report on the current storage issues at the Welcome Hall. It was agreed to accept the quote of £550 for new built-in cupboard.

4.2.4 G Harding to pursue use of Welcome Hall for SNT Community Room.

4.2.5 C Storer reported that under the 'Public Utilities Streetworks Act' the fact that the A-Boards are on BT manholes does not mean that BT own that piece of land. Clerk to contact SCDC (highways) to get A-Boards removed.

4.2.6 R Kerry gave an update on the Boundary Committee review. This matter is to be discussed at the next strategy meeting on 22/7/08.

4.2.7 Clerk is to review financial regulations and submit to councillors.

4.2.8 No reply has been received to date from Network Rail concerning the level crossing at Cordy's Lane.

4.2.9 It was agreed that Clerk should research possible disclaimer notice for PC website.

5. FINANCE:

5.1 Monthly Financial Statement:

Clerk presented statement as at 23.5.08.

Balance of £40,768.77.

5.2 Paid since last meeting.

None.

5.3 For Approval:

P C King	Bus shelters to 31/5/08 (5 weeks)	37.50
A Barton	Bus shelters to 31/5/08 (5 weeks)	75.00
Clerk	Salary to 2/6/08	669.26
HMRC	PAYE to 5/6/08	137.16
Clerk	Broadband costs May 08 – Apr 09 12 X £18	216.00
Clerk	Use of house (Oct 07 – May 08)	80.00
Clerk	Imprest top-up	145.64
Felix Press	Printing of newsletter	317.00
SCC	Amenity Licence	5.00

D Barton	Grass cutting & repairs	80.00
C Monk	Internal Audit fee	20.00

5.4 Annual Accounts:

Annual accounts were discussed and agreed

6. PLANNING;

6.1 Applications received:

C/08/0669 – Faulkeners Way, 19 – Erection of extension – Support.

C/08/0517 – High Rd, 105A – Erection of extension – Support.

C/08/0701 – High Rd, 108 – Erection of extension – Support, but no further extensions advised.

C/08/0738 – High Rd, 8 – Erection of extension – Support.

C/08/0734 – Dains Place – Erection of conservatory – Support.

C/08/0655 – Burnham Close, 32 – Erection of extension – Support.

C/08/0854 – Chatsworth Crescent, 1 – Erection of conservatory – Support.

C/08/0910 – High Rd, 172 – Erection of dwelling – Object.

C/08/0900 – Spriteshall Lane, 43 – Erection of 2 dwellings – Passed to PC planning committee.

6.2 Decisions:

C/08/0669 – Faulkeners Way, 19 – Erection of extension – Refused.

C/08/0630 – New Rd, 73 – Erection of extension – Granted.

C/08/0517 – High Rd, 105A – Erection of extension – Granted.

C/08/0701 – High Rd, 108 – Erection of extension – Granted.

7. HIGHWAYS & FOOTPATHS;

7.1 Footpath walks are 14th, 21st and 28th July 2008. Clerk to post notices and e-mail details to C Storer for the website.

7.2 G Harding to pursue flower beds possibly around the lamp-posts in Faulkeners Way if verges are not possible.

7.3 Clerk to pursue replacement of Station and Nature Reserve signs.

8. EMERGENCY ISSUES:

8.1 Clerk to ask SCC to write to residents in The Drift/Black Barns to advise them that refuse will only be collected if inside a bin and not to leave out bags of rubbish.

8.2 Mrs M Dixon reported that there would be a meeting for those interested in carrying out the hedgerow survey at her home address on 4/6/08.

8.3 Mrs M Dixon had received an invitation to The Stour and Orwell Estuaries Management Group annual forum on 3/7/08 at Shotley Village Hall at 0930. Mrs C Jacobs and R Kerry would attend.

8.4 Mrs C Jacobs reported that a resident had been hit by a football on St Mary's Green and that signs were needed to stop this re-occurring. Mrs Jacobs to forward suggestions for wording on signs to Clerk.

Meeting closed at 2123 hrs.

**The next Parish Council meeting will take place on Monday 7th July 2008 at 7pm
at Trimley St Mary Primary School.**

----- **Chairman** ----- **Date**