

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**MONDAY 4<sup>TH</sup> FEBRUARY 2008**  
**AT TRIMLEY ST MARY SCHOOL**  
**Meeting commenced at 1930 hrs.**

**PUBLIC OPEN FORUM:**

1. Written report from SNT circulated to councillors.
2. Verbal reports from County Councillor John Goodwin, District Councillors Sherrie Green, Graham Harding and Richard Kerry.
3. Comments from member of the public.

**PRESENT:**

Mrs M Dixon, D Ellis, B Frost (Chairman), G Harding, Mrs C Jacobs, C Jacobs, R Kerry, N Mayes, D Southgate, C Storer, Mrs J Wright.

**APOLOGIES:**

None

**1. DECLARATIONS OF INTEREST:**

ESTA – B Frost

**2. MINUTES:**

The Minutes of the meeting held on Monday 7<sup>th</sup> January 2008 were approved as a correct record.

**3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:**

**3.1 Councillors Feedback on Clerks Report:**

**3.1.1** It was agreed that the Clerk would ensure that a full explanation of actions fulfilled would be on future clerks reports.

**3.1.2** R Kerry to contact Mel West regarding Faulkeners Way play area following initial contact by Clerk.

**3.2 Councillors Reports:**

**3.2.1** B Frost and R Kerry gave a report on the recent SNT Meeting.

**3.2.2** B Frost gave a report on the latest arrangements regarding Operation Stack.

**4. ITEMS FOR DISCUSSION:**

**4.1 Correspondence & Circulation Documents Requiring a Reply:**

**4.1.1** It was agreed that the response to the latest LDF consultation would be discussed at the March Parish Council meeting. Councillors invited to submit responses to the clerk a week prior to next PC meeting.

**4.1.2** It was noted that SPS had offered assistance with the LDF process but it was agreed that no assistance required at this stage.

## **4.2 Members Agenda Items:**

**4.2.1** LDF response to be discussed at next PC meeting.

**4.2.2** It was agreed to increase payment to bus shelter cleaners. Payments to increase to £30.00 for Mr P C King and £60.00 for Mr A Barton.

**4.2.3** C Storer gave a report on the recent Strategy Meeting. Next strategy meeting will take place on Monday 14<sup>th</sup> April 2008 at St Cecilia's church room at 7pm.

It was agreed that the clerk would contact Mr E Durrant to enquire whether he would be interested in joining the Stennetts Playing field committee.

**4.2.4** Mrs M Dixon, B Frost and the Clerk will attend the LALC Meeting on 11/3/08. D Southgate will attend if anyone is unavailable.

## **5. FINANCE:**

### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.01.08.

Balance of £36,568.36

### **5.2 Paid since last meeting:**

None

### **5.3 For approval:**

P C King	Bus shelters to 26/1/08 (4 weeks)	18.00
A Barton	Bus shelters to 26/1/08 (4 weeks)	36.00
Clerk	Salary to 4/2/08	644.91
HMRC	PAYE & NI to 5/2/08	105.65
Goslings Farms	Xmas tree	63.75

### **5.4 Clerks salary.**

It was agreed that the clerk's salary would increase two scale points from April 2008.

## **6. PLANNING:**

### **6.1 Applications Received:**

C/07/2332 – New Rd, 73 – Erection of conservatory – Support.

C/08/0032 – Chatsworth Crescent, 20 – Erection of extension – Support.

C/08/0097 – Thomas Avenue, 3 – Erection of extension – Support. N Mayes brought this to the attention of the full council as it was considered a large extension.

C/07/2350 – Felixstowe South Reconfiguration – It was agreed that the Parish Council would object to this application at this time. B Frost composed a response, Clerk to forward to SCDC.

### **6.2 Decisions:**

C/07/1931 – Roadway Container Logistics, Nicholas Rd – Erection of new gatehouse, lighting, fencing & landscaping – Granted.

C/07/2154 – Langstons, 27 – Erection of extension – Granted.

C/07/2138 – Part of Old Station Yard – Erection of two bungalows – Refused.

**7. HIGHWAYS & FOOTPATHS:**

**7.1** Tree planting – concerns from resident of The Wheelwrights were noted. Mrs M Dixon and Mrs C Jacobs will walk the proposed sites with Mr Malcolm King from SCC.

**7.2** Mrs M Dixon reminded councillors of the hedgerow survey. Mrs C Jacobs and C Jacobs will assist with survey and this matter will be discussed further at the April 2008 Parish Council meeting.

**8. EMERGENCY ISSUES:**

**8.1** D Southgate gave a report on the recent Sports Council meeting.

**8.2** Clerk to request publicity material for newsletter concerning 20's Plenty scheme.

**8.3** Volunteers required to take responsibility for A-board.

**8.4** C Storer requested items for inclusion on Council website.

**8.5** Clerk to arrange replacement of cover for Xmas tree site.

**8.6** Clerk to submit mandate to CCLA to amend contact details.

**8.7** Copy of CAMS final document received by clerk. Mrs M Dixon has had sight of document. Clerk to retain.

**Meeting closed at 2110 hrs.**

**The next Parish Council meeting will take place on Monday 3<sup>rd</sup> March 2008 at 7pm at Trimley St Mary Primary School (Room 6).**

----- Chairman ----- Date