

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**MONDAY 1<sup>ST</sup> DECEMBER 2008**  
**AT TRIMLEY ST MARY SCHOOL**

**Public Open Forum:**

1. Verbal report given by County Councillor John Goodwin.
2. Verbal report given by District Councillor Sherrie Green.
3. Verbal report given by District Councillor Richard Kerry.
4. Resident expressed concerns over wet leaves on pavements causing a possible slipping hazard. Clerk to find out who is responsible for leaf collection.
5. Chairman paid tribute to the late Ann Rodwell who served for many years as a Parish Councillor.

**Meeting commenced at 1925 hrs.**

**PRESENT:**

B Frost (Chairman), G Harding, Mrs C Jacobs, C Jacobs, R Kerry, N Mayes, D Southgate, C Storer, Mrs J Wright.

**APOLOGIES:**

Mrs M Dixon.

**1. DECLARATIONS OF INTEREST:**

Trustees issues – All  
ESTA – B Frost

**2. MINUTES:**

The Minutes of the meeting held on Monday 3<sup>rd</sup> November 2008 were approved as a correct record.

**3. COUNCILLORS FEEDBACK ON CLERKS REPORT & COUNCILLORS REPORTS:**

**3.1 Feedback on Clerks report:**

**3.1.1** B Frost to pursue SCDC concerning refurbishment of Faulkeners Way play area.

**3.2 Councillors Reports:**

**3.2.1** G Harding gave a report on the recent SNT meeting. G Harding will clarify contact details with the SNT and inform councillors accordingly.

**3.2.2** B Frost gave a report on the LSP Forum. Councillors were advised that the subject of the litter-picker would be mentioned on the SCC website in connection with the 'Springclean.'

**3.2.3** B Frost reported on the recent meeting with the Headteacher and Chair of Governors at Trimley St Mary School. G Harding is to speak to PC Pidgeon concerning the issuing of parking tickets at the school to prevent illegal parking. Clerk to contact SNT to confirm their actions regarding this problem.

**3.2.4** B Frost reported on the recent meeting with the Revd. Val Butler.

3.2.5 B Frost reported on the meeting of the ESLCRP. A presentation was given at the meeting and it is hoped that the waiting shelter at the station may be replaced in the future.

#### **4. ITEMS FOR DISCUSSION:**

##### **4.1 Correspondence & Circulation Documents Requiring a Reply:**

4.1.1 None

##### **4.2 Members Agenda Items:**

4.2.1 G Harding reported that Anglian Water would put CCTV cameras in the drains at New Rd to try and identify the problems.

4.2.2 C Storer advised councillors that the next strategy meeting would be on 8/12. It would be a free agenda to include discussion on future challenges.

4.2.3 This item had already been discussed under 3.2.3.

4.2.4 It was agreed that Clerk should look into replacing the noticeboard at Faulkeners Way shops.

4.2.5 C Storer reported that the Parish Council may have to pay a slightly higher hire fee for the Welcome Hall due to the fact that Weightwatchers have had to switch venue and had previously booked the hall for the coming year.

4.2.6 Clerk reminded councillors that the switch-on of the Xmas tree lights would be on 5/12 at 6.30pm. Also, that the Reeve Lodge Xmas party would be on 17/12 at 7pm.

4.2.7 Councillors formally adopted the new publication scheme for the Freedom of Information Act. Clerk to complete relevant paperwork.

4.2.8 Clerk to seek advice from SALC concerning the advertising for co-opted parish councillor.

4.2.9 Clerk to arrange purchase of new litter bin for Faulkeners Way shops.

#### **5. FINANCE:**

##### **5.1 Monthly Financial Statement:**

Clerk presented statement as at 25.11.08.

Balance of £42,396.76

##### **5.2 For Approval:**

P C King	Bus shelter cleaning to 29/11/08 (5 weeks) (less three weeks leave)	15.00
A Barton	Bus shelter cleaning to 19/11/08 (5 weeks)	75.00
J Blaza	Litter picking to 24/11/08 (4 weeks)	80.00
Clerk	Salary to 1/12/08	669.26
HMRC	PAYE & NI to 5/12/08	137.16
BDO	External Audit	334.88
SCS Ltd	Repairs to play equipment at Stennetts in 2005	235.00
SCS Ltd	Turf-care Nov 08	488.44
D Barton	Grass cutting & repairs	167.50
M J Woollan	Donation for flowers/plants at Trimley station	50.00
Felix Press	Printing & delivery of newsletter	331.70

#### **5.4 Completion of external audit:**

Clerk reported that BDO had recently completed their external audit of PC accounts. The annual return was approved and accepted by the council. B Frost reported the issues arising from the audit.

#### **5.5 Financial Regulations:**

Clerk had completed a draft of the updated financial regulations. B Frost to proof read and e-mail details of corrections/amendments to the clerk. This matter will be discussed further at the F & GP on 5/1/09.

### **6. PLANNING:**

#### **6.1 Applications Received:**

C/08/1937 – The Kempsters, 14 – Erection of rear extension – Support.

C/08/2083 – Brierfield Nursing Home, 58, High Rd – Erection of extension, re-submission – Object.

C/08/2029 – Carriage Close, 14 – Replacement windows to first floor – Passed to PC planning committee.

#### **6.2 Decisions:**

C/08/1465 – Penthaver Tpt, Nicholas Rd – Erection of new office building – Granted.

### **7. HIGHWAYS & FOOTPATHS:**

**7.1** B Frost reported that the new footway lights are now in place in The Drift. However, one of the lamps is not working. Clerk to report to SCC. Clerk had received a complaint from a resident regarding the location of one of the lamps; councillors agreed that this particular lamp was in an ideal area due to the proximity to a school entrance/exit.

**7.2** It was agreed that there should be signs on the new lamps to show that the Parish Council had purchased them with the aid of locality money from County Councillor John Goodwin. Clerk to pursue.

**7.3** It was agreed that the doggie bin currently in Park View should be moved on to the High Rd and that the one in Stennetts Close should be removed altogether. Mrs C Jacobs reported that the doggie bin at Searsons Farm has no lid and it was agreed that this should be replaced with a 'red Hercules' style doggie bin.

**7.4** It was agreed that the Parish Council would not pursue the request for road markings within the 20's Plenty Scheme.

**7.5** Clerk to contact the Highways Agency to report the broken/damaged fencing alongside the A14.

### **8. EMERGENCY ISSUES:**

**8.1** Mrs C Jacobs reported that the bench at Searsons Farm appeared to have been vandalised. Clerk to report to Bidwells/D Barton for repairs or replacement.

**8.2** Councillors were reminded that the LDF consultation will start on 8/12/08 and end on 16/2/09.

**Meeting closed at 2115 hrs.**

**The next Parish Council meeting will take place on Wednesday 7<sup>th</sup> January 2009  
at 7pm at The Welcome Hall.**

----- Chairman ----- Date