

**TRIMLEY ST MARY PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**MONDAY 2<sup>ND</sup> JULY 2007**  
**AT ST CECILIAS CHURCH ROOM**  
**MEETING COMMENCED AT 1945 hrs.**

**PRESENT:**

Mrs M Dixon, D Ellis, B Frost (Chairman), G Harding, C Storer.

**APOLOGIES:**

R Kerry, N Mayes, D Southgate.

**1. DECLARATIONS OF INTEREST:**

**2. MINUTES:**

The minutes of the meeting held on Monday 4<sup>th</sup> June 2007 were approved as a correct record.

**3. COUNCILLORS FEEDBACK & REPORTS:**

**3.1 Councillors feedback:**

**3.1.1** Clerk to obtain copy of the latest Clerks & Councils Direct publication

**3.1.2** Clerk to e-mail copy of councillor vacancies poster to Mrs M Dixon.

**3.2 Councillors reports:**

**3.2.1** R Kerry not present at meeting.

**3.2.2** Report on meeting with A Rapley (SCDC) from B Frost. It is hoped the 20's plenty scheme will be in operation by September 2007.

**3.2.3** Report on Felixstowe Future Steering Group meeting from B Frost. Two lists of projects are being prepared.

Council were also advised that, a list of preferred sites is being prepared by SCDC and should be published in the autumn for further consultation.

**3.2.4** Carl Storer gave a report on the LDF Task Group Meeting. The next meeting will be July 23<sup>rd</sup> 2007 at 4pm. This meeting will discuss settlement hierarchy. Clerk to write to all members of the LDF Task Group to express concerns over the hierarchy decisions and lack of consultation regarding these decisions.

**4. ITEMS FOR DISCUSSION:**

**4.1 Correspondence & Circulation Documents Requiring a Reply:**

**4.1.1** Council formally adopted the Revised Code of Conduct. Resolution passed to include paragraph 12(2).

**4.2 Members Agenda Items:**

**4.2.1** Clerks Annual Leave – Planning Applications to be re-directed to Mrs M Dixon from SCDC. Clerk to arrange.

Clerk to pass cheque book to Chairman for duration of leave.

Council mail to be looked at either by Chairman or vice-chair through mutual arrangement.

**4.2.2** John Wesley from the probation service is to carry out a review of the work to the bus shelters.

**4.2.3** Clerk to contact SCDC to advise them concerning poor standard of grass cutting.

**4.2.4** C Storer proposed that the Parish Council hold future meetings at The Welcome Hall. Proposition carried with nil dissents – Clerk to pursue the use of the Welcome Hall for parish council meetings. Clerk to write to Felixstowe Musical Theatre.

## **5. FINANCE:**

### **5.1 Monthly financial statement:**

Clerk presented statement as at 25.06.07.

Balance of £34,838.69.

### **5.2 Paid since last meeting:**

None

### **5.3 For Approval:**

P C King	Bus Shelters to 30/07/07 (5 weeks)	22.50
A Barton	Bus Shelters to 30/06/07 (5 weeks)	45.00
Clerk	Salary to 2/7/07	633.28
HMRC	PAYE & NI	97.82
Clerk	Imprest top-up	135.05
Clerk	Broadband costs May 07- Apr 08	
	£18 x 12	216.00
Colin Monk	Internal Audit Fee	20.00
BT	Calls & Charges	127.42
Trimley St Martin PC	Contribution to war memorial cleaning	142.50
D Barton	Grass cutting & repairs	80.00

### **5.4 Internal Audit Report:**

Written report submitted by Colin Monk.

### **5.5 End of Year Accounts:**

Accounts agreed and signed. Clerk to submit accounts for external audit to take place on 6.7.07.

## **6. PLANNING:**

### **6.1 Applications Received:**

C/07/0924 – Fen Meadow, 4 – Erection of rear extension – Support, subject to objections from neighbours and 142, Faulkeners Way.

C/07/0906 – The Wheelwrights, 24 – Erection of first floor extension – Object, due to small parking/turning area.

C/07/1076 – The Josselyns, 5 – Erection of conservatory – Support.

C/07/1096 – Farriers Went, 15 – Erection of rear extension – Support.

C/07/1139 – Sprites End, 5 – Erection of rear extension – Support.

C/07/1183 – High Rd, 18 – Erection of conservatory – Passed to planning committee.

### **6.2 Decisions:**

C/07/0686 – High Rd, 21 – Erection of conservatory extension – Granted.

C/07/0777 – Welbeck Close, 11 – Erection of front extension – Granted.

**7. HIGHWAYS & FOOTPATHS:**

**7.1** Footpath walks and allotments inspection. Graham Harding is to carry out inspection of allotments.

Annual footpath walks have been advertised.

**7.2** Clerk to report overgrown foliage in Station Approach.

**7.3** Bryan Frost to contact Clive Morris concerning damaged shelter at railway station.

**8. EMERGENCY ISSUES:**

**8.1** Clerk to contact Dave Malpass (SCC) concerning poor street lighting in Thomas Avenue.

**MEETING CLOSED AT 2130 hrs.**

**The next Parish Council meeting will take place on Monday 3<sup>rd</sup> September 2007 at 7pm at Trimley St Mary Primary School (Room 6).**

----- Chairman ----- Date