

TRIMLEY ST MARY PARISH COUNCIL
MINUTES OF MEETING
MONDAY 5TH MARCH 2007
AT ST CECILIAS CHURCH ROOM
MEETING COMMENCED AT 1952 hrs.

PRESENT:

Hazel Blackshaw, Mary Dixon, Derrick Ellis, Bryan Frost, Graham Harding, Richard Kerry (Chairman), Neville Mayes, Barbara Shout, David Southgate, Dave Tyler.

APOLOGIES:

Carl Storer.

1. DECLARATIONS OF INTEREST:

Neville Mayes – Port of Felixstowe

Dave Tyler – Port of Felixstowe

2. MINUTES:

The minutes of the meeting held on Wednesday 14th February were approved as a correct record.

3. ACTIONS ARISING:

3.1

4. COUNCILLORS' FEEDBACK & REPORTS:

4.1 Councillors' Feedback:

4.1.1 Clerk to inform Suffolk Probation Service of areas they could be of help – Litter picking and repair of bus shelter near Station Rd.

Clerk to advise Mr Barton to paint bus shelter at Welcome Hall.

4.2 Councillors' Reports:

4.2.1 R Kerry and D Southgate gave a brief report on the meeting held at the Port of Felixstowe on 5/3/07. Clerk will circulate minutes when they are available.

5. ITEMS FOR DISCUSSION:

5.1 Correspondence & Circulation Documents requiring a reply:

5.2.1 Membership of Suffolk Acre – Membership details to be presented by clerk at next meeting.

5.2.2 Standing Order Procedures – Clerk to contact George Harlow.

5.2.3 Turfcare – Annual Turfcare Programme 2007/2008 for Stennetts field was agreed. Amounting to £3,279.00 + VAT. Clerk to advise SCS Ltd.

5.2.4 Parish Plan – It was agreed that the clerk should invite representatives from Suffolk Acre to Annual Parish Meeting to seek guidance.

5.2.5 Litter Action – Spring Clean 2007. Date agreed 31.3.07. Clerk to contact Bob Race to arrange Trimley Red Devils to litter pick at Stennetts. Clerk to contact Suffolk Coastal Services Ltd with details of arrangements.

6. FINANCE:

6.1 Monthly financial statement:

Clerk presented statement as at 23.2.07.
Balance of £27,749.97.

6.2 Paid since last meeting:

None

Receipts:

None

6.3 For Approval:

P C King	Bus Shelters to 4.3.07 (4 weeks)	18.00
A Barton	Bus Shelters to 4.3.07 (4 weeks)	36.00
Clerk	Salary to 5.3.07	644.28
HMRC	PAYE & NI	59.98
Clerk	Use of house	60.00
Felix Press	Copying of LDF Document	22.80
Norfolk County Svcs	Play area inspection	65.00
St Felix Parish	Donation for use of hall	100.00
Felixstowe Council	Cemetery contribution	1080.00
B Clarke	Welcome Hall Notice Board	550.00

6.4 Donations:

It was agreed to defer decisions on requests for donations until a later time. It was agreed, however that no donation to 'Snoasis' would be made at this time.

7. PLANNING:

7.1 Applications received:

C/06/2229 – Welbeck Close, 20 – Erection of single-storey extension – reassurances sought concerning impact on neighbours.

C/07/0373 – The Avenue, 7 – Erection of conservatory – supported, however recommended that neighbours views be sought.

Decisions:

C/06/2287 – High Rd, 184 – Erection of two-storey rear extension – Refused.

C/06/2303 – Sprites Hall Lane, 43 – Erection of two semi-detached dwellings – Granted.

C/06/2357 – Farriers Went, 31 – Erection of carport – Granted.

Clerk to contact SCDC regarding enforcement action at Martlesham Metalcraft and Station Nurseries.

8. HIGHWAYS & FOOTPATHS:

- 8.1 Clerk to contact Bidwells re: pothole at the entrance to Blofield.
- 8.2 Clerk to report ongoing problem with street lamp 301.
- 8.3 Clerk to report 'lorry weight restriction sign' at Sprites Hall Lane, which is facing the wrong way.
- 8.4 Clerk to report cycle lane sign near the Free Church, which is facing the wrong way.
- 8.5 Clerk to report groove in road surface near Sprites Hall Lane bus shelter, which results in standing water.

9. EMERGENCY ISSUES:

It was agreed that all e-mailed correspondence should be courteous and professional. This matter is to be discussed at a future meeting.

Clerk to contact occupants of property next to St Marys Close bus shelter as the height of their fence means that passengers are having to step out into the road to see if buses are coming.

Clerk to arrange Annual Parish Meeting for Tuesday 17th April.
Clerk to arrange Annual General Meeting for Monday 14th May.

Meeting closed at 2127 hrs.

THE NEXT PARISH COUNCIL MEETING WILL BE MONDAY 2ND APRIL 2007.

-----CHAIRMAN -----DATE