

**Trimley St. Mary Parish Council**  
**Minutes of Meeting**  
**Monday, 3rd July 2006**  
**at St. Cecilia's Church Room**

The meeting commenced at 7.34pm.

## **1 Present**

Mary Dixon, Derrick Ellis, Richard Kerry (Chairman), Neville Mayes, Barbara Shout, David Southgate and Carl Storer.

**Apologies:** Hazel Blackshaw, Bryan Frost and Dave Tyler.

## **2 Declarations Of Interest**

Mary Dixon	Planning
Neville Mayes	Port of Felixstowe.

## **3 Minutes**

The minutes of the Parish Council meeting held on Monday, 5<sup>th</sup> June 2006 were approved as a correct record.

## **4 Councillors' Feedback and Reports**

### **4.1 Councillors' Feedback**

The following were addressed/agreed: -

N Mayes sought clarification of the Clerk's response to the School Organisation Review. The Clerk responded that she had opted for the two-tier system on behalf of the Council.

A copy of Mrs B Shout's letter should be sent to SCDC as part of the Council's SCI response.

Angie Rapley, not possessing the required information for this meeting, should be invited to the Strategy meeting on Monday, August 14<sup>th</sup> 2006.

A quote should be requested for the repair of the smashed notice.

### **4.2. Councillors' Reports**

#### **4.2.1 Stour and Orwell Estuaries Forum**

Mary Dixon presented a brief report on this forum, which had included a wide range of interesting reports, none of which, however, were directly relevant to the village.

## **5 Items for Discussion**

### **5.1 Correspondence/Circulation Documents (see Appendix A.2./A.3.):**

#### **5.1.1 Invitation to FACTS AGM Monday, 26<sup>th</sup> June 2006.**

Derrick Ellis had attended this but not in his capacity as a Councillor. He stated that it had been a simple, successful and informative meeting and a written report would be available.

#### **5.1.2 Suffolk Preservation Society**

Letter detailing the Society's response to the recent 'Water Abstraction Getting the Balance Right – East Suffolk Catchment Abstraction Management Strategy' document – noted and passed to Barbara Shout. She added that there was a real problem with too large a

development within the community and that the full response to the consultation document was expected in May 2007.

### **5.1.3 SCDC – Town and Parish briefings on Clean Neighbourhoods and Environment Act 2005.**

Letter, agenda and reply slip – noted.

### **5.1.4 GO-East – Proposed Revisions to the Regional Spatial Strategy for the East of England**

Publication of Panel Report – noted.

### **5.1.5 Waste Procurement Programme Strategic Environmental Assessment - Environmental Report.**

Letter and Non-Technical Summary – noted and passed to Mary Dixon to be circulated thereafter. Mary Dixon updated Councillors on future changes to recycling rounds and confirmed the permitted contents of brown bins in the village.

## **5.2 Members' Agenda Items**

### **5.2.1 Satellite Police Station (Mrs B Shout)**

Barbara Shout explained the need for this for the new Neighbourhood Policing teams and their requirements. The Welcome Hall had been considered as a possibility but, since several rooms would be required on a permanent basis, thoughts had turned to the railway station buildings. Obviously funding would have to be addressed and the Council would consider the possibilities more fully in September, when the Bryan Frost, who was making further investigations, was present.

## **6 Items From Strategy Meetings**

None received.

## **7 Finance**

### **7.1 Monthly Financial Statement**

The monthly financial statement was presented and agreed.

### **7.2 Receipts**

Nat West Bank	Interest	130.59
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### **7.3 Paid Since Last Meeting**

BT	Calls and Service Charges	74.02
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### **7.4 Expenditure**

Bus Shelters	To 01/07/06 (4 weeks)	54.00
D B Barton	Grass Cutting	70.00
C Monk	Internal Audit	20.00
T. St. Mary School	Hire of Hall	30.00
Richard Kerry	Advertising costs	413.95

### **7.5 Internal Audit Report.**

The members were advised that the report for the Internal Audit was available and that the Clerk had been assured that there were no problems and all procedures were in place.

### **7.6 End of Year Accounts – Statement of Accounts and Statement of Assurance**

The Statement of Accounts and the Statement of Assurance were ratified as being correct by all present and signed.

## **7.7 Signs forbidding dogs on the playing field**

A quote of £16.89 plus VAT per sign had been received from Labelcraft, together with a computer generated example of the actual sign. The Clerk read out the byelaw headings, confirming that no arrangements had been made previously regarding allowing or banning dogs on the field. The Chairman confirmed that this was an on-going health and safety problem for the users of the field. It was agreed that six signs were purchased to cover all the entrances to the field with some spare and that the funding came from the monies allocated from the precept for Stennetts Memorial Playing Field.

## **8 Planning.**

### **8.1 Applications**

**C/06/0690** Erection of a terrace of 3 two and a half storey, three-bedroom dwellings with construction of vehicular access and parking area (revised scheme to C05/1297), land adjoining 132, High Road – supported.

**C/06/0892** Erection of single-storey extension, 2, Sprites End – supported.

**C/06/1053** Installation of mechanical extract flue and air conditioning system enlarged services enclosure to west elevation for new kitchen facility on ground floor, Maersk House, Parker Avenue –supported.

**C/06/1096** Erection of 0.6 metre transmission dish (for school broadband use), Water Tower, Spriteshall Lane – reassurances sought.

**C/06/1101** Erection of rear conservatory, 6, The Josselyns – prejudicial interest for all Councillors.

**C/06/1137** Erection of two-storey rear extension and conservatory (existing single-storey to be demolished), 25, Spriteshall Lane – supported but possible overshadowing of 27 noted.

## **9 Highways and Footpaths**

**9.1** SCC – Extension to temporary closure of Bridleways 12 and 14 – part and Footpath 30 – part until 7<sup>th</sup> December 2006 – noted and already acted upon by the Vice-Chairman.

**9.2** SCC – Forthcoming Bus Service Changes Issue 200 – details provided by the Clerk.

**9.3** SCC – Draft Rights of Way Improvement Plan Consultation document – comments to be received by September 11<sup>th</sup> 2006 – to be circulated.

**9.4** The Chairman reminded the members about the dates of the footpath walks, commencing with the Gun Lane walk on Monday, July 10<sup>th</sup> 2006 at 7.00p.m.

**9.5** SCC – Parking High Road – TRO operational on 17<sup>th</sup> July 2006 – works to commence on July 10<sup>th</sup> – copy of order enclosed - noted.

## **10 Emergency Issues**

**10.1** Barbara Shout drew attention to a requirement for the figures of affordable/sheltered houses needed in the area to be produced and asked when a housing needs survey would be actioned. Mary Dixon confirmed that one had already taken place and the consultants' reports were due any day.

**10.2** David Southgate requested that something be done with the overflowing doggy bins at Stennetts. Mary Dixon confirmed that she had made a note to effect the emptying of these.

## 11 Next Meeting

Monday, 4<sup>th</sup> September 2006 at 7.00p.m.

The meeting finished at 8.45pm.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date