

Trimley St. Mary Parish Council

Minutes of Meeting

Monday, 5th June 2006 at 7.39p.m.

at St. Cecilia's Church Room

1. Present

Councillors: Mrs H J Blackshaw, D Ellis, B Frost, R Kerry (Chairman), N Mayes, Mrs B Shout, D Southgate, C Storer and D Tyler.

Apologies: Mrs M J Dixon.

2. Declarations of Interest

Mrs B Shout	Major planning proposals
C Storer	Major planning proposals
N Mayes	Port of Felixstowe
D Tyler	Port of Felixstowe and planning application C/06/0905.

3. Minutes

The minutes of the Parish Council meeting held on Monday, 24th April 2006, the minutes of the Finance and General Purposes Committee meeting held on Monday, 8th May 2006 and the minutes of the 'In Camera' meeting held on Monday, 8th May 2006, which had been circulated, were approved as a correct record. Proposed, B Frost, seconded, Mrs B Shout.

4. Councillors' Feedback and Reports

4.1. Councillors' Feedback. (See Appendix A.1.)

The following were agreed: -

The Clerk should advise Guy Ackers that the Council would be unable to commence a hedgerow survey this year.

The Clerk was authorised to cancel the subscription to Suffolk Wildlife Trust on receipt of the renewal notice.

There would be no full Parish Council meeting in August.

Light 440, still inoperational, should be reported again.

The Council empowered a committee, comprising of Mrs M J Dixon, the Vice-Chairman and N Mayes, to deal with all minor planning applications, the Chairman offering to stand in, should there be a declaration of interest.

The list of committees and representatives was finalised.

4.2. Councillors' Reports

4.2.1. One Voice Suffolk Coastal – forum

Cllr. Shout presented a brief report on the forum. She highlighted the issues of funding and networking, stating that it was necessary to find anyone willing to undertake the work related to seeking funding, Suffolk Acre having £34

million to allocate each year, and advising the Council that she was seeking quotes for a new, considerably larger notice board at the Welcome Hall.

4.2.2. Port Meeting – dualling

Notes received from the meeting had been forwarded to all on email. The Vice-Chairman confirmed that a compromise had been reached on the Council's issue relating to the single-track route between Trimley St. Martin and Levington, although he would still like to see a speed restriction imposed on the A14 during the period of work, due to bus and HGV movements. The issues relating to Chatsworth Crescent and Reeve Lodge were being satisfactorily addressed. The concern raised at the meeting about RUPP status for Gun Lane and the implications for the residents had been omitted from the notes.

5. Items for Discussion

5.1. Correspondence/Circulation Documents (see Appendix A.2./A.3.):

5.1.1. Dualling Response.

Councillors agreed the content of the final response, the Clerk to liaise with the Port on the issue affecting Gun Lane residents, before submitting the letter to the Secretary of State for Transport.

5.1.2. SCC – School Organisation Review. Clerk to complete.

5.1.3. Felixstowe and District CAB. Mrs M J Dixon to attend. Mrs B Shout to confirm attendance.

5.1.4. Local Works. Noted. Mrs B Shout requested papers. Email addresses not to be supplied (4 against, 1 for).

5.1.5. NHS – letter re. improving equality within the local NHS. Clerk to collate responses.

5.1.6. Environment Agency – The East Suffolk Catchment Abstraction Management Strategy. Mrs B Shout to complete.

5.1.7. Trimley Carnival Committee – noted.

5.1.8. Office of the Deputy Prime Minister – Local Authority Byelaws in England: A Discussion Paper. Clerk to retain.

5.1.9. CPRE East of England – Local Development Frameworks – Getting the best for your community – noted

5.1.10. Babergh District Council correspondence – no interest indicated.

5.1.11. SCC – letter, 'A better Year for Suffolk' document and UCS supplement – noted.

5.1.12. SCDC -Outdoor Playing Space Schedule – Parish Schedule and updated balances in the schemes. Figures provided. Clerk to apply for funding for fencing at the Stennetts play area.

5.2. Members' Agenda Items

5.2.1. Mobile Police Station

Mrs B Shout reported that a new venue had been agreed at the Welcome Hall with effect from July 4th 2006. The Clerk was asked to send a letter of thanks, address to be supplied. The discussion on the provision and cost of emergency data packs was moved to Trustees' business.

5.2.2. Light Survey

The Vice-Chairman had completed a survey, using the inventory supplied by SCC. His notes included provisions for improvement, possibly to be funded at a later stage by Locality Grant. The Clerk was asked to send the list of errors found in the inventory to the relevant authority.

6. Items From Strategy Meetings

C Storer stated that possible projects had been discussed, although the list had not yet been finalised.

He proposed that the Council's policies, captured to date, be ratified and published on the web on a separate page. All agreed.

Following an action placed on him, Cllr Storer had also produced, as a sample exercise, an alternative set of minutes, based on those taken by the Clerk at the April meeting. Comments were requested. The Clerk stated that

she had not had sufficient time for an in-depth study but had identified certain points worth adopting. The Vice-Chairman supported non-reduplication of subject matter. Cllr. Storer stated that he would press for the adoption of action points, numbered and dated and actions arising being placed immediately after the minutes. The Chairman added that the latter was already in place in the Clerk's Report, thanked Cllr. Storer for his work and asked the Clerk to liaise with Cllr. Storer, once she had found time to assess the proposed format more fully.

7. Finance

7.1.

The monthly financial statement was presented and agreed. Proposed, D Ellis, seconded, D Tyler.

7.2. Receipts

SCDC	First ½ Precept	12,500.00
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7.3. Expenditure

Bus Shelters	To 03/06/06 (5 weeks)	67.50
G C Gibbs	Cleaning 'Peace Sign'	5.00
S Ashworth	Delivery Newsletter	41.12
Clerk	Salary to 30/06/06	2,092.50
Clerk	Employers' N.I.	105.69
D B Barton	Grass Cutting	60.00
SCC	Amenity Licence	5.00

7.4. End of Year Accounts – Statement of Accounts and Statement of Assurance.

C Storer, referring to the notes to accompany the accounts, asked where the Clerk's overtime had been authorised in the minutes, having only found a reference to January 2004. D Ellis and the Vice-Chairman stated that this issue, relating to the Clerk's salary, should be discussed 'in camera'. Cllr. Storer continued to press the issue. The Vice-Chairman stated that it had been agreed in the minutes of March 6th 2006 that all overtime accrued by the Clerk to date be honoured and paid for. N Mayes agreed with this statement as being the authorisation for the overtime. The Chairman stated that he could not sign off the accounts.

7.5. Felixstowe Carnival.

It was agreed that there would be no donation this year.

7.6. Cemetery contribution.

It was agreed that this would be discontinued. The Clerk advised the Councillors that invoices were received at the end of the year to which they applied and there might still be a liability for the current financial year (provision had been made for the contribution in the budget), the contract not having been terminated by April 1st 2006. She had also made enquiries as to whether there would be any maintenance charge, should the Council cancel the contract and was awaiting a reply. These points were disputed.

8. Planning

8.1. Applications

C/06/0810 Erection of rear conservatory extension, 22, Langstons – supported.

C/06/0812 Erection of two-storey side extension and front porch, 184, High Road – opposed.

C/06/0873 Erection of two and a half storey detached dwelling, land adjoining 12, The Avenue – opposed.

C/06/0905 Erection of a two-storey rear extension and installation of dormer window to front roof slope, 186, High Road – opposed.

C/06/0935 Erection of conservatory, 34, Spriteshall Lane – supported.

C/06/0965 Erection of one single-storey dwelling, part rear garden, 127, High Road – supported.

C06/0892/FUL Erection of single-storey extension, 2, Sprites End – site visit required – passed to planning committee.

9. Highways and Footpaths

9.1. The Vice- Chairman provided details of new timetables for the revised Monday to Saturday service 163 and revised Monday to Saturday service 172/3/4.

9.2. The dates for the Footpath Walks in July were confirmed, the Chairman to produce the poster, which the Clerk would pass on to Richard Cornwell.

9.3. The Clerk provided details of Bus Service Changes outlined in Leaflet 199.

9.4. The Clerk was asked to investigate the matter of a vehicle parked for some weeks at C & C Roofing business premises in Thurman’s Lane.

9.5. The Clerk was asked to report two incidents of overgrowing/overhanging vegetation to the relevant authorities. Councillors were requested to consider a report received about overgrowth in the vicinity of Keeper’s Cottage on the Gun Lane walk.

9.6. A request had been made regarding the possible provision of a dog bin at the end of Keepers track. Councillors disagreed that there was a need.

9.7. The Clerk agreed to invite Angie Rapley of SCC to address the Council, when the data on the traffic counters was ready.

10. Emergency Issues

10.1. D Ellis requested feedback on the newsletter. The Chairman reported a very positive response from a parishioner.

10.2. D Southgate advised the Council of holiday dates and the Vice-Chairman gave his apologies for the next meeting.

11. Next Meeting

Monday, July 3rd 2006 at 7.00p.m.

The meeting closed at 9.16p.m.

_____ **Chairman**

_____ **Date**