

## TRIMLEY ST. MARY PARISH COUNCIL

Minutes of the Trimley St. Mary Parish Council meeting held on Monday, 24<sup>th</sup> April 2006 at the Trimley St. Mary School at 7.40p.m.

### **Present:**

Councillors: Mrs H J Blackshaw, Mrs M J Dixon, D Ellis, B Frost, R Kerry (Chairman), N Mayes, Mrs B Shout, D Southgate and D Tyler.

**Apologies:** C Storer.

### **86. DECLARATIONS OF INTEREST**

B Frost declared an interest in planning application C/06/0514; Mrs M J Dixon declared an interest in planning application C/06/0673; N Mayes and D Tyler declared an interest in the Port of Felixstowe; Mrs B Shout declared an interest in major planning proposals.

### **87. MINUTES**

The minutes of the Parish Council meeting held on Monday, 6<sup>th</sup> March 2006, which had been circulated, were approved as a correct record. Proposed, D Tyler, seconded, N Mayes.

### **88. COUNCILLORS' FEEDBACK ON CLERK'S REPORT AND COUNCILLORS' REPORTS**

#### **1. Councillors' Feedback. (See Appendix A.1.).**

All members agreed that a letter should be sent to E Durrant, thanking him for his services as a Councillor.

Copies of the letter received from Guy Ackers, Chairman of Suffolk Hedgerow Survey, regarding the training at Foxborrow on May 6<sup>th</sup> 2006 were given to all members, who had signed up as surveyors at the previous meeting. They were asked to respond individually regarding availability. The Clerk agreed to store the starter pack, until those responsible were ready to start the survey.

Mrs M J Dixon being required to leave the meeting to attend the Annual Parish Meeting of Kirton and Falkenham, all agreed to the purchase of a new doggy bin at the top of the Blofield track, the Clerk having assured the members that, a quote of approximately £160.00 having been received from Suffolk Coastal Services Limited, funding was available from Locality Budget funding.

The letter from John Goodwin, Suffolk County Councillor, in relation to the provision of a new shelter at the Free Church, was read out for the members' interest and information. He did not believe that this was something he could help with, the shelter having been proven to be accident-prone. He would, however, consider the possibility of funding some sort of barrier, should the Council purchase a new shelter, to protect it and those within it. The Vice-Chairman suggested that the Council should make a direct approach to Suffolk County Council for a replacement, possibly to be relocated together with the stop, due the vulnerability of the previous shelter. Cllr. J. Goodwin added that he might consider funding for a drop kerb, should the shelter be relocated.

The Clerk reported that, since it was the intention of Felixstowe Town Council to expand the cemetery, Mrs S Robinson, Felixstowe Town Clerk, had suggested that the cemetery contribution be raised not by inflation, as previously, but in proportion to the increase in charges. She stressed that this had yet to be agreed but it was anticipated that the rise would not exceed 10% per annum and the new fees would not be introduced until the financial year 2007-2008. Information on current costs and the use of the cemetery by residents of Trimley St. Mary and St. Martin since April 2002 had been provided and would be circulated. The Clerk advised the members that, should the Council decide not to make the annual contribution, all costs associated with the cemetery would incur double fees in the future for Parishioners.

#### **2. Councillors' Reports.**

**2.1. LALC Meeting.** The Chairman and D Southgate presented feedback from the meeting held on Tuesday, 14<sup>th</sup> March 2006 at Tomline House, Port of Felixstowe, the minutes to be circulated as soon as they arrived.

**2.2. Felixstowe Masterplan Presentation.** It was felt that there was no need to make a full report on the presentation, the information being available on the web.

### **89. ITEMS FOR DISCUSSION**

## **1. A. Correspondence/Circulation Documents Requiring A Reply (see Appendix A.2/A.3):**

**1.1.** (Reference A.2.1.) Final response to dualling consultation. It was agreed that all points raised in the holding objection letter, bar lorries using the High Road to reach the main depot, still stood. Before resubmitting the letter, the Vice-Chairman suggested that it be copied to Ian Chadney to ascertain whether any other issues had been resolved.

**1.2.** (Reference A.2.2.) Local Development Framework document. This document having been circulated, the Clerk reported that the majority felt that the Council's previous submissions to the Local Plan should be re-issued in response to the document. It was agreed that Scenarios 3 and 4 of the Felixstowe Masterplan should also have a bearing on the Council's response and a final decision was deferred until later in the meeting, when Mrs M J Dixon had returned.

**1.3.** (Reference A.2.3.) Felixstowe Masterplan. The heading details for Scenarios 1-4 were read out, Trimley St. Mary being directly affected by the latter 2. Councillors appreciated that they were not direct clients and that further consultations would take place with Suffolk Coastal District Council. There was a feeling that Scenario 4 was very ambitious for Felixstowe and concern about the ever-increasing elderly population and the accompanying implications – the need for more carers, living locally and the requirement for more affordable/sheltered accommodation within the budget of those who were lower paid. Matters relating to employment at the Port and the numbers of those working there wishing to live in Felixstowe were also raised.

**1.4.** (Reference A.2.4.) – noted.

**1.5.** (Reference A.2.5.) – the Clerk confirmed that Trimley St. Mary and Trimley St. Martin were included in one ward with Kirton. Safer Neighbourhood Teams were to be created and Police Officers, Community Support Officers and members of the Special Constabulary would be liaising with and working alongside staff from other organisations including local councils. Improvements were anticipated in public engagement, identifying local problems and communication networks.

**1.6.** (Reference A.2.6.) – noted.

**1.7.** (Reference A.2.7.) – not applicable to the Council.

**1.8.** (Reference A.2.8.) – information received noted.

**1.9.** (Reference A.2.9.) – content of letter read out and noted.

**1.10.** (Reference A. 2.10.) – noted.

**1.11.** (Reference A.2.11.) – noted.

**1.12.** (Reference A.2.12.) – the Clerk was asked to send a copy of the information to one allotment holder. John Goodwin, County Council Councillor, added that, should there be an outbreak, every house within a 10-kilometre radius must be contacted.

## **1. B. Information Circulars.**

**1.1.** (Reference A.3.8.) Mrs B Shout and the Vice-Chairman indicated an interest in attending the forum

## **2. Members' Agenda Items:**

**2.1.** Lights Station Road/Station (Vice-Chairman). The Vice-Chairman reported that, whilst there was a new light on the station platform, the inoperational light had not been repaired and he had again advised Clive Morris of this fact that day. There had also been no evidence of action by EDF to make light 441 operational, despite information received that work would commence on March 31<sup>st</sup> 2006. The Clerk was asked to contact Dave Malpass of Suffolk Coastal Services Limited to express the Council's discontent and request that matter be resolved.

**2.2.** Bridleway/footpath closures (Vice-Chairman). The Vice-Chairman had ascertained from Nigel Meadows, East Area Rights of Way Support Officer, that it was unlikely that Bridleway 12/Footpath 37 would be re-opened early, work being due to continue until early June.

**2.3.** Bunds A & B, Blofield (Mrs B Shout). Mrs B Shout requested that a letter be sent to Suffolk Coastal District Council asking that the same criteria regarding noise and the limitation of crane stackers on Plateaux E and F be applied to the other plateaux at Blofield. The Clerk agreed to liaise with Cllr. Shout and Mrs M J Dixon on this matter.

## **3. Items From Strategy Meetings:**

**3.1.** Members were advised that the May meeting would be held at St. Cecilia's Church room.

**3.2.** D Ellis stated that the newsletter had been printed and was being delivered to all households with the 'Felixstowe Town Crier', commencing that week. The next edition was anticipated in October and contributions were invited. J Goodwin, Suffolk County Councillor, requested a copy.

## 90. FINANCE

1. The monthly financial statement was presented and agreed. Proposed, B Frost, seconded, Mrs B Shout.

### 2. Paid Since Last Meeting:

BT	Calls and Rental	118.94
Bus Shelters	To 01/04/06 (4 weeks)	54.00

### 3. Receipts:

Nat West	Interest	140.34
HMRC	Filing Annual Returns on Line & Chq 000199	250.50

### 4. Expenditure:

Bus Shelters	To 29/04/06 (4 weeks)	54.00
F/stowe & District Sports	Subscription 2006.	5.00
SCSL	Equipment Inspections 2005-2006.	88.13
SCSL	Stennetts Turfcare 2005-2006.	3,320.55
SCSL	Stennetts Mole Control 2005-2006.	490.08
Welcome Hall	Insurance 2006-2007	535.76
G H Harlow	Services as Clerk for March 2006 meeting	74.64
Trimley St. Martin PC	Link Road Maintenance 2005-2006.	212.50
G L Newman	Production of Newsletter	108.00
Clerk	Imprest Top Up	91.06
D B Barton	Grass Cutting	35.00

5. The requested Parish Precept of £25,000.00 for 2006-2007 had been accepted. The budget figures, which had been agreed at the January meeting 2006, were ratified by the Council (proposed, Mrs B Shout, seconded, Mrs H J Blackshaw), there being no minutes of financial decisions taken at the January 2006 meeting in the Clerk's absence, despite her request.

6. A request had been received from Trimley St. Martin Parish Council as to whether Trimley St. Mary Parish Council was prepared to pay half the quote from JAS Landscapes for the maintenance of the Link Road for 2006-2007 (£425.00, the same as the last financial year). This being within the budget, all agreed.

7. Option 2 for turf care at Stennetts for 2006-2007 was confirmed at the Council meeting

8. Members were advised that the SALC subscription for 2006-2007 was £657.00 to be paid by 31/05/2006.

9. Members were advised that the Council's Allianz Cornhill Insurance renewal for 2006-2007 was £1,135.96 (within the budget figure) to be paid by 01/06/2006. The contents had been checked thoroughly by the Clerk and passed to the Vice-Chairman for a second opinion.

10. The Clerk, as Responsible Finance Officer, had queried the invoice for the installation of the litterbin at Stennetts, the cost being considerably above that anticipated. The invoice department for Suffolk Coastal Services Limited was still investigating the matter.

11. The Clerk was authorised to cancel the subscription to the RSPB.

12. A request from ChildLine Midlands & East Anglia for support in 2006 was placed in the donations folder, to be considered in due course.

13. A request from Orwell High School for assistance in the sponsorship of Year 9 pupils attending a Forest Challenge Residential Scheme this summer (12 pupils at a cost of £160.00 per pupil) was removed from the Council's agenda to be considered under Trustees' business.

## 91. PLANNING

### 1. Applications:

C/06/0514 Conversion of garage to bedroom and bathroom for disabled person and installation of disabled ramp, 7A, Second Avenue – supported.

C/06/0690 Erection of a terrace of 3 two and a half storey, three bedroom dwellings with construction of vehicular access and parking area (revised scheme to C05/1297), Land adjoining, 132, High Road – supported.

C/06/0673 Erection of single storey side/rear extension to form annexe, 23, Cordy's Lane – supported.

2. Members were advised of appeals by Roseberry Property Development Company Limited, regarding the site adjacent to 12, The Avenue and the informal hearing into the appeals at 10.00a.m. on May 17<sup>th</sup> 2006 at the Council Offices, Melton Hill, Woodbridge.

## **92. HIGHWAYS AND FOOTPATHS**

1. A letter from Annette Robinson, Rights of Way Officer, on the temporary closures of Public Rights of Way was read out for the members' interest. Ms Robinson had apologised for late notices recently received, this being through no fault of her department but that of the contractor. She stressed that information concerning closures would be received at the earliest opportunity and, if the notices were late for any reason, additional information would be provided.

2. A letter from Suffolk County Council giving details of new signposting of Public Rights of Way was read out for the members' interest and information.

3. Members considered material received from Suffolk County Council regarding the proposed conversion of Footpaths 13 part of Footpath 31 Trimley St. Mary and Footpath 64 Felixstowe to cycle track. The Clerk was asked to write a letter asking what methods would be used to stop motorbikes but allow disabled access.

4. Suffolk County Council (Parish of Trimley St. Mary) (C370 and U3113) (Prohibition and Restriction of Waiting Order 200. A copy of the above draft order, the Council's reasons for proposing to make the order and the notice to be published in the press had been received from Suffolk County Council.

93. Mrs M J Dixon having returned to the meeting, the Council's response to the Local Development Framework Document and the implications of the Felixstowe Masterplan were discussed. It was agreed that the submissions previously made by the Council to the Local Plan should be re-issued. It was also pointed out that there had been no reference to the use of the green separation between Walton and Trimley St. Mary, owned by Trinity College, in the original 'Vision' and the suggested use of this land in the Felixstowe Masterplan (Scenarios 3 & 4) was against Trimley St. Mary Parish Council's policy, which insisted on a green separation from Felixstowe. This point should also be made in the response to Suffolk Coastal District Council. Cllr. Dixon advised the members that the time was coming when the Councillors would have to be more specific about where development could take place, as opposed to where it could not. Councillors had noted that there had been no mention of the brownfield land at Great Street Farm, although brownfield land at the bottom of Thurman's Lane and behind St. Cecilia's Church had been included in Scenario 4.

## **94. EMERGENCY ISSUES**

1. There were no items under this heading.

## **95. NEXT MEETING**

Monday, May 8<sup>th</sup> 2006 (Annual General Meeting and possible Finance and General Purposes Committee meeting only) at 7.00p.m. at St. Cecilia's Church room.

The meeting closed at 9.31p.m.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date