

TRIMLEY ST. MARY PARISH COUNCIL

Minutes of the Trimley St. Mary Parish Council meeting held on Monday, 6th March 2006 at the Trimley St. Mary School at 7.00p.m.

Present:

Councillors: Mrs H J Blackshaw, Mrs M J Dixon, D Ellis, B Frost, R Kerry (Chairman), N Mayes, D Southgate, C Storer and D Tyler.

Apologies: Mrs B Shout

77. DECLARATIONS OF INTEREST

C. Storer declared an interest in major planning proposals

N Mayes declared an interest in the Port of Felixstowe

Mrs M Dixon declared an interest in planning

78. MINUTES

The minutes of the Council meeting held on the 6th February 2006, which had been circulated, were approved as a correct record. Proposed by B Frost and seconded by N Mayes.

79. COUNCILLORS' FEEDBACK ON CLERK'S REPORT AND COUNCILLORS' REPORTS.

1. Councillors' Feedback

Mr. E Durrant has resigned from the Council. Suffolk Coastal District Council has been advised and the first of the relevant posters have been displayed.

The response to the latest PCT consultation documents and the Minerals paperwork have been completed and submitted.

I am still pursuing the issue of an alternative venue for meetings.

As to dates for future meetings, it was agreed that the Annual General Meeting only should be held on 8th May with, if necessary, a Finance and General Purposes Committee and, thereafter, the monthly meetings of the Council would be held on the first Monday of each month.

The Headmaster of the school has been informed about the inadequacy of the heating. He has stated that the timing for the boiler can be over-ridden.

The school will be conducting a Spring Litter Action on Friday, 24th March 2006, within the school grounds and on the green to the rear of the school, after the school day. Parents will be encouraged to participate. Bags and gloves have been ordered for the school and a supply of each will also be delivered to the Vice-Chairman. Collection points for the bags are as previous years, namely to the rear of the shops at Faulkener's Way, the Welcome Hall and the playing field.

D Ellis has offered to join the school's Board of Governors. This information has been passed on to C Monk, the Chairman.

A report from Suffolk Coastal District Council confirms that the lights at Blofield conform to the planning application conditions.

Bidwells and Suffolk County Area Rights of Way department have been informed that the problem of damage to the footpath and trees was in the vicinity of Bund B. The Vice Chairman reported some improvements. The meeting agreed to ask the Clerk to write to Suffolk County Council on her return.

Suffolk County Council has been asked to give adequate notice where rights of way are to be worked on.

The inoperational light, mentioned by the Vice-Chairman at the last meeting, in Station Road is still not operational. Since this new light has not worked since installation, a letter for the personal attention of the area manager is to be sent.

A meeting with Suffolk Heritage Housing Association resulted in the damaged fencing at the bus stop at Park View being removed.

Suffolk County Council has agreed that, if only statistics were required, it would be possible to install counting boxes in the High Road. The Strategy Committee have requested three boxes, one at each entry point to the village and one outside the school. Suffolk County Council has agreed to do this, when boxes are available. County Councillor John Goodwin has been told of this.

Discussions have continued between the Vice-Chairman and the Port of Felixstowe on outstanding issues regarding the subject of the dualling of the branch line. No final letter has yet been sent to the Secretary of State for Transport but, on the request of Mrs M J Dixon, a copy of the holding objection letter has been sent to Suffolk Coastal District Council.

A new bus stop flag has been installed at the Free Church but, as the Council is aware, there is no chance of a replacement shelter in this financial year. Despite the contacts received from Cllr. J Goodwin, I have been unable to obtain a quote for a replacement shelter. The Vice-Chairman reported that the Council appears to have lost its entitlement to locality budget funding for 2005/06. He said that for the year 2006/07 he would be in contact with the County Councillor during the first few days in April to secure the Council's share in the money he has in his locality budget. The meeting agreed to this course of action

The question of the cemetery contribution to Felixstowe Town Council will be discussed under Finance.

A quote from "The Town Crier" of £35.00 plus VAT has been obtained to deliver the Council's newsletter. All details of this have been passed on to D Ellis.

I have asked HMRC for the £250.00 owed to the Council, in respect of the fact that I filed the Annual Return on line. Normally, they ask that this is deducted from the Tax and National Insurance owed for the year, but this is not a suitable arrangement for this Council, owing to the level of the Employers' National Insurance paid, nor would it lead to a clear audit trail.

I have also written to Suffolk Coastal regarding the use of SPG15 funding. I have not received a response but have ascertained that there is £10,316.39 in the Sport Balance and £10,657.16 in the Play Balance.

2. Councillors' Reports

2.1. The Vice-Chairman reported that the Department of Transport have decided to defer for a period of three months the deadline for deciding how to take forward its consideration of the application and objections to the Felixstowe Branch Line and Ipswich Yard Improvement Order. That is; should the matter be by public hearing or by the exchange of written representations.

2.2. The Vice-Chairman reported that the meeting to consider the Lyons Report on the future of Local Government would take place on 15th March.

80. ITEMS FOR DISCUSSION

1. Correspondence/Circulation Documents Requiring A Reply

A. CORRESPONDENCE

1.1. SCC – Environment and Transport – Minerals and Waste LDF – Statement of Community Involvement- received 10/02/2006- response due 23/02/2006 – circulated.

1.2. SCDC – Suffolk Coastal Sustainability Appraisal Draft Scoping Report for The Core Strategy – introductory summary – to comment on the draft version of the Scoping, please visit SCDC's website and return comments by Monday, March 20th 2006 – circulated.

1.3. SCDC – Regulation 28 Consultation, Submission of Statement of Community Involvement – document revised in light of comments received – representations on the draft SCI summarised and commented upon in response summary. SCI has been reviewed, amended and submitted to the Secretary of State. A copy of this document has been received and is open to consultation – representations by March 20th 2006 – circulated.

- 1.4.** Sites for Sore Eyes: Art in the Public Realm – Recital Room, Snape Maltings, Thursday, April 6th 2006 – information, outline programme and booking form – noted.
- 1.5.** SCC – information on the review of the mobile library service – information about the service and views sought on suggested ways of developing it –The meeting considered the various headings and completed the questionnaire.
- 1.6.** Hutchison Ports (UK) – letter regarding the Felixstowe South Reconfiguration- noted.
- 1.7.** SCSL – Dog Bin Provision and Servicing – changes, which will incur no cost to Parish Councils but posters to be affixed to bins. The meeting considered the sample poster and considered it unsuitable for display in the village.
- 1.8.** SCSL – Litter Action Spring 2006 – all requirements actioned by Clerk prior to departure.
- 1.9.** NHS - Suffolk East Primary Care Trusts – thanks for contributions to consultations and copy of press release, outlining decisions taken by the Boards Of Suffolk East Primary Care Trusts.
- 1.10.** SCDC Town and Parish Councils Role in Local Planning Decisions – letter and guide – circulate only to members not able to interrogate the web address given.

B. INFORMATION CIRCULARS

- 1.11.** Port of Felixstowe LALC Meeting – Agenda for meeting on Tuesday, 14th March 2006 – copies passed to Chairman and N Mayes. Agreed that N. Mayes and D. Southgate represent the Council. Chairman to confirm attendance.
- 1.12.** SCDC – Agenda for Standards Committee meeting on Tuesday, 28th February 2006 and five reports – noted.
- 1.13.** SALC – courses, - NALC Policy and Parliamentary Briefing, NALC Administration Briefing, NALC Employment Briefing, minutes of the meeting held on Monday, 21st November 2005.
- 1.14.** Suffolk Acre – Suffolk Scene, Bulletin 34, Winter 2006 – noted.

2. Members' Agenda Items:

2.1. Felixstowe Masterplan Presentation. The Vice-Chairman reported that a presentation on the Felixstowe Masterplan would be made at the Spa Pavilion on Thursday 23rd March at 7.00pm. Up to four representatives could attend. It was agreed that the Chairman, Mrs M Dixon and Mrs H Blackshaw represent the Council.

3. Items From Strategy Meetings:

3.1. A report of the Strategy Committee was considered covering traffic measurement; locality budgets, dualling of the railway line, the proposed newsletter, cemetery fees and outstanding issues. D Ellis spoke on the newsletter and the Chairman said that locality budgets and cemetery fees were dealt with elsewhere in the meeting.

81. FINANCE

1. The monthly financial statement was presented and agreed.

2.Receipts:

HM Revenue and Customs	Refund of VAT to 31/1/2006	689.34
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3. Expenditure:

PC King	Bus shelters to 4/3/06	18.00
AB Barton	Bus shelters to 4/3/06	36.00
GC Gibbs	Cleaning sign	5.00
E-ON Energy	Christmas lights	21.62
Felixstowe Town Council	Cemetery contribution	980.00
Welcome Hall Committee	Disabled toilet –contribution	1500.00
Clerk	Travelling expenses 2005/2006	108.80

Clerk	Salary and overtime to 31/3/06	3254.99
Clerk	Employers National Insurance	260.89

4. Locality Budgets. This was discussed earlier in the meeting.

5. Cemetery Contribution. – A wide-ranging discussion ensued on the background and current position of this item. Before coming to a conclusion, it was agreed to wait for further information requested from Felixstowe Town Council but not yet available.

6. Suffolk Coastal Services Ltd. – The quote for playing field equipment inspections 2006/07 is £77.25 plus VAT. Members considered this quote and agreed that it should be accepted.

7. Members raised questions on the make up of the sum shown for the Clerk's salary and overtime. That part attributable to overtime, some members felt, was at variance to what had been intended, when additional work had resulted from a major planning proposal.

Because there were differing opinions about the question of overtime, the meeting sought suggestions on how to regularise the matter. A proposition was made that the overtime as submitted be paid and that as from 1st April 2006 the Clerk's hours be 18.5 hours per week as set out on her appointment and that, should overtime become necessary, that overtime be authorised by the Council and minuted. That proposition was put to the meeting and carried by 5 votes to 3. Two of those voting against wished to be recorded. They were D. Southgate and C.Storer.

82. PLANNING

1. Applications:

C06/0210 Erection of rear two-storey extension, 424, High Road. – Agreed to withhold support until neighbours' concerns are taken into account.

2. Decisions: None

83. HIGHWAYS AND FOOTPATHS

None.

84. EMERGENCY ISSUES

None.

85. NEXT MEETING – Monday, 24th April 2006, preceded by the Annual Parish Meeting at 7.00pm.

The meeting closed at 9.35 p.m.

_____ **Chairman** _____ **Date**